



April 17, 2020

Dear Valued Customer:

We appreciate your patience during this challenging and rapidly changing time.

This memo is an update to the City of Wasco Building Department Operations during our current COVID-19 closure.

Our offices remain closed to the public at this time, however you may contact us via phone or e-mail at 661-758-7250 661-758-7211 or 661-758-7225 or maglaser@cityofwasco.org or kecobb@cityofwasco.org

Permit Issuance:

- The City of Wasco Building Department **will be issuing new permits beginning April 20, 2020**. To pull a permit while our offices are closed please go to www.cityofwasco.org and click on the permits link at the bottom of the page. Once there you will select the permit type under “Commercial Building Permits” or “Residential Building Permits” and follow the directions to apply and upload your signed forms and plans. You will be contacted once your application is received and reviewed and permit fees have been calculated. For questions regarding applying on-line, please contact Keri Cobb at kecobb@cityofwasco.org or 661-758-7211.

Building Inspections:

- Building inspection services for all projects with open permits will be provided as follows:
 - Inspections for all projects, (residential and commercial), will be made on Tuesdays and Thursdays:
 - To schedule an inspection on a **Tuesday**, please call **Rafael Villareal at 661-699-9463** by no later than 5:00pm the Monday before you wish to schedule your inspection. Please leave your name, and the address and permit number of the job being inspected on his voicemail. You will not receive a confirmation call.
 - To schedule an inspection on a **Thursday**, please call **Marlo Glaser at 661-758-7225** by no later than 5:00pm the Wednesday before you wish to schedule your inspection. Please leave your name, and the address and permit number of the job being inspected on his voicemail. You will not receive a confirmation call.
 - Safety Modifications:

For your safety and the safety of our inspectors, our inspectors will not enter any occupied structures and will be practicing social distancing. Interior inspections in occupied structures may be made remotely via digital technology. Please arrange this with your inspector in advance.

Please stay safe and healthy.

Best Regards,

The City of Wasco Community Development Department Staff