

## MINUTES

### WASCO CITY COUNCIL

and Successor Agency to the  
Former Redevelopment Agency

**Tuesday, September 5, 2023**

Regular Meeting – 6:00 p.m.

**City Council Chambers  
746 8<sup>th</sup> Street, Wasco, CA 93280**

#### REGULAR MEETING – 6:00 pm

**1) CALL TO ORDER:**

Mayor Martinez called the meeting to order at 6:02 pm

**2) ROLL CALL:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

**PRESENT:** Mayor Martinez, Council Members: Medina, Reyna, Saldaña

**ABSENT:** Mayor Pro Tem Garcia

**STAFF PRESENT:** City Manager Hurlbert, City Attorney Schroeter, Assistant City Manager Lara, City Clerk Martinez, Deputy City Clerk Flores, Community Development Director Cobb, Public Works Director Villa, Chief of Police Fivecoat, Human Resource Manager Vera, Finance Director Perez-Hernandez, Kern County Sergeant Corey, Kern County Fire Chief Appleton

**3) FLAG SALUTE:** led by Mayor Martinez

**4) INVOCATION:** by Mike Lynch

**5) PRESENTATIONS:** None

**6) PUBLIC COMMENTS:**

City Clerk Martinez read an email comment from Fabian Moreno.

**7) SUCCESSOR AGENCY BUSINESS:** None

**8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS:** None

#### CITY COUNCIL BUSINESS:

**9) CONSENT CALENDAR:**

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$565,808.71

- b. Approval of City Council Minutes for:
1. April 18, 2023, Regular Meeting
  2. May 2, 2023, Regular Meeting
  3. August 15, 2023, Regular Meeting
  4. August 15, 2023, Special Meeting
- c. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Billing and Collections Specialist II and Accounts Payable/Payroll Specialists to attend the California Public Employers Labor Relations Association (CALPELRA) 2023 Annual Training Conference on November 14th - November 17th, 2023 in Monterey, CA, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- d. Approval for Travel Expenses Exceeding \$500.00 for Code Compliance Officers to attend the 2023 California Association of Code Enforcement Officers Conference from November 6, 2023, to November 9, 2023, in Monterey, CA, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- e. Adopt a Resolution Authorizing the City Manager or Designee to Execute an Easement to the Pacific Gas & Electric Company and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332.  
**Reso#2023-3957**
- f. Approval of the Acceptance of the TDA Article 3 – Pedestrian Improvements Project and Authorization for the City Clerk to file the Notice of Completion, Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332; no environmental review is required.  
**Rec#2023-007**
- g. Approval of the acceptance of the Vacuum Truck Storage Building project and Authorize the City Clerk to file the Notice of Completion, and Find the proposed Project for compliance with the California Environmental Quality Act (CEQA), and determine that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section. Thus, no environmental review is required.  
**Rec#2023-008**
- h. Adopt a Resolution Authorizing the City Manager or designee to Sign and Execute an Agreement with Con Fab, a subdivision of Wastequip in the amount not to exceed \$12,000.00 to purchase 10, 3 cubic yard metal refuse bins via Sourcewell Contract #040621-WQI, and Find the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332, no environmental review is required.  
**Reso#2023-3958**  
**Agmt#2023-045**

- i. Approval of the Travel Expenses Exceeding \$573.35 for Police Chief Fivecoat for attending the 59<sup>th</sup> FBINNA Federal Bureau of Investigation National Annual Training Conference from July 29, 2023, to August 1, 2023, in Denver, CO., and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- j. Approval of the acceptance of the CDBG 16<sup>th</sup> Street Rehabilitation Project and Authorize the City Clerk to file the Notice of Completion, and Find the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

**Pulled for separate consideration**

- k. Adopt and Waive the Second Reading of an Ordinance of the City Council of the City of Wasco Replacing Ordinance No. 18-698 And Amending Wasco Municipal Code Chapter 2.14 Relating to The Appointment of the City Clerk and City Treasurer, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Ord#2023-725**

No Conflict of Interest on the consent calendar for any of the Council members.  
No public comments.

John Pallares pulled item 9j for further discussion.

**Motion** was made by Council Member Saldaña, **seconded** by Mayor Martinez, to approve the Consent Calendar with separate consideration on items 9j by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

- j. Approval of the acceptance of the CDBG 16<sup>th</sup> Street Rehabilitation Project and Authorize the City Clerk to file the Notice of Completion, and Find the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

**Rec#2023-009**

John Pallares requested an explanation of the procedure for installing speed humps on any of the city streets. City Manager Hurlbert mentioned there was a speed street safety study that was done previously.

**Motion** was made by Mayor Martinez, **seconded** by Council Member Reyna, to approve item 9j by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

Council Member Reyna requested to agendize a Traffic Calming devices discussion item.

City Manager Hurlbert said that he would discuss with staff and would come back to Council with options for the Council

**10)PUBLIC HEARINGS: None**

**11)DEFERRED BUSINESS: None**

**12)NEW BUSINESS:**

- a. Adopt a Resolution Approving the Amended Employment Agreement Terms Between City Manager, M. Scott Hurlbert and the City of Wasco, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required. (Vera)

**Reso#2023-3959**

**Agmt#2021-024 (1)**

Oral presentation by Human Resource Manager Vera.  
No public comments.

**Motion** was made by Mayor Martinez, **seconded** by Council Member Reyna, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

- b. Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required. (Vera)

**Reso#2023-3960**

Oral presentation by Human Resource Manager Vera.  
No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

- c. Adopt A Resolution Approving A New Capital Improvement Project (11<sup>th</sup> Street Pedestrian Improvements); Amending the City Of Wasco Adopted Operating Budget And Capital Improvement Program Fiscal Year 2023/2024; the Establishment Of A New Project Fund Appropriation of \$451,000.00 And Corresponding Revenue Budget To Allow For Reimbursement of Eligible Project Expenditures Through Grant Program; Authorizing the City Manager Or Designee to Procure Services And Execute Contracts Including, But Not Limited To Environmental, Architect/Engineering Services And Other Items Related to the 11<sup>th</sup> Street Pedestrian Improvement Project, Up to the Reimbursable Amount Of \$451,000.00, and Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA. (Lara)

**Reso#2023-3961**

Oral presentation by Assistant City Manager Lara.  
No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Mayor Martinez, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

- d. Adopt A Resolution Approving A New Capital Improvement Project (Police Firing Range Restoration); Amending the City Of Wasco Adopted Operating Budget And Capital Improvement Program Fiscal Year 2023/2024; the Establishment Of A New Police Firing Range Restoration Fund Appropriation of \$50,000; Authorizing the City Manager Or Designee to Procure Services And Execute Contracts Including, But Not Limited To Construction Services, Portable Office Relocation, And Other Items Related to the Firing Range Restoration Project, Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA. (Hurlbert)

**Reso#2023-3962**

Oral presentation by City Manager Hurlbert.  
No public comments.

**Motion** was made by Council Member Medina, **seconded** by Council Member Saldaña, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

- e. Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Flock Group Inc. for the installation of ten (10) Flock Safety Falcon cameras and associated software and licensing, and Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA. (Hurlbert)

**Reso#2023-3963**

**Agmt#2023-046**

Oral presentation by City Manager Hurlbert.

Public comment by John Pallares.

**Motion** was made by Council Member Reyna, **seconded** by Mayor Martinez, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

- f. Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a Purchase Agreement with Capture Technologies, Inc. for a Police Department dispatch voice recording system, and Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA. (Hurlbert)

**Reso#2023-3964**

Oral presentation by City Manager Hurlbert.

No public comments.

**Motion** was made by Mayor Martinez, **seconded** by Council Member Saldaña, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: GARCIA

### **13) REPORTS FROM COMMISSIONS AND COMMITTEES:**

- a. Kern Economic Development Corporation (Garcia)  
**No reports – Mayor Pro Tem Garcia absent**
- b. Kern Council of Government (Reyna)  
**Council Member Reyna – will give a report at the next meeting**
- c. Wasco Task Force (Reyna & Medina)  
**No reports**

**14) REPORTS FROM KC FIRE AND SHERIFF:**

- a. Kern County Fire Department (Appleton)  
**Chief Appleton gave a recent fire report.**
  
- b. Kern County Sheriff's Department (Stacy)  
**Sergeant Stacy reported on recent crimes.**

**15) REPORTS FROM THE CITY MANAGER:**

**City Manager Hurlbert updated the council on the following:**

- Community Breakfast will be on September 6, 2023, at 7:00 a.m. at the Wasco State Prison
- Wine & Roses Event at the Elks Lodge on September 8, 2023, at 6:00 p.m.
- Wasco Rose Parade on September 7-9, 2023. Parade at 10:00 a.m.
- Toy donations for the Wasco Rose Festival City's Booth deadline September 7, 2023, by 5:00 p.m. at Wasco City Hall.
- Community Emergency Response Team CERT Training – September 5-7, 2023, all-day at the Old Courthouse
- Kern County Fair Senior Day Friday, September 22, 2023 – Wasco Dial A Ride will transport our local seniors in collaboration with Wasco Parks and Recreation and will provide a sack lunch.
- Community Action Partnership CAPK Utility Assistance Workshop – 3:00 p.m. to 7:00 p.m. on September 14, 2023, at the Old Courthouse

**16) REPORTS FROM THE CITY COUNCIL:**

**Council Member Reyna:**

- Requested staff to share the Kern County Sheriff's Awareness Flyers with council members.
- On September 2, 2023, attended the Labor Day bicycle fun ride at Barker Park, 12 riders signed up, and two (2) helmets were given away.
- On September 2, 2023, also attended the Gilbert Garland bench dedication.
- Attended the Community Emergency Response Team CERT training today.
- Welcomed Kern County Sergeant Stout.

**Mayor Martinez:**

- Will not be in attendance for the Wasco Rose Festival and will be out of town.

**17) CLOSED SESSION: None**

**18) CLOSED SESSION ACTION: None**

**19) ADJOURNMENT:**

Mayor Martinez adjourned the meeting at 6:52 pm.

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*Monica Flores*  
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Monica Flores, Deputy City Clerk

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Vincent Martinez, Mayor