

**MINUTES**  
**WASCO CITY COUNCIL**

and Successor Agency to the  
Former Redevelopment Agency

**Tuesday, June 20, 2023**

Regular Meeting – 6:00 p.m.

**City Council Chambers**  
**746 8<sup>th</sup> Street, Wasco, CA 93280**

**REGULAR MEETING – 6:00 pm**

**1) CALL TO ORDER:**

Mayor Martinez called the meeting to order at 6:02 p.m.

**2) ROLL CALL:**

**PRESENT:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

**STAFF PRESENT:** City Manager Hurlbert, City Attorney Schroeter, Deputy City Clerk Flores, Communications Marketing Specialist Perez, Public Works Director Villa, Finance Director Perez-Hernandez, Community Development Director Cobb, Chief of Police Fivecoat, Kern County Sergeant Stacey, Kern County Fire Chief Appleton

**3) FLAG SALUTE:** led by Mayor Martinez

**4) INVOCATION:** by Paul Hernandez

**5) PRESENTATIONS:**

**a.** Proclamation for Juneteenth

The proclamation was not presented due to a scheduling conflict with the persons accepting and will be brought back to a future meeting.

**b.** Proclamation for Pride Month

Mayor Martinez presented the proclamation to the audience.

**6) PUBLIC COMMENTS:**

- Steven Kemp
- Julie Houser

**7) SUCCESSOR AGENCY BUSINESS: None**

**8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None**

**CITY COUNCIL BUSINESS:**

**9) CONSENT CALENDAR:**

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

**a.** Receive and File department payments totaling \$529,527.06.

- b. Approval of City Council Meeting Minutes for:
  - 1. March 4, 2023, Special Meeting
  - 2. June 6, 2023, Regular Meeting
  
- c. Adopt a Resolution Declaring its Intention to Review the Improvements and Assessments for Wasco Maintenance District No. 1, Wasco Landscape and Lighting Maintenance Districts No. 01-01, No. 06-1, and 2017-1 for Tax Year 2023-24 and Authorizing the City Clerk to Publish the Resolution setting the Public Hearing, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332, no environmental review is required.

**Reso#2023-3899**

- d. Adopt a Resolution Authorizing the City Manager or Designee to Approve the SB1 State of Good Repair Project List for FY 2023-24 and Execute the Certifications and Assurances forms required to participate in the FY 2023-2024 California State of Good Repair Program (SGR), and Find that the proposed project is exempt from the provisions of CEQA pursuant to Guidelines Section 15301 (d) (Existing Facilities), no environmental review is required.

**Reso#2023-3900**

- e. Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 for the Regional Surface Transportation Program (RSTP) Funding, Committing the Necessary Local Match, and Stating the Assurance to Complete the Project, and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.

**Pulled for separate consideration**

- f. Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and to Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 Congestion Mitigation and Air Quality Program and/or Carbon Reduction Program (CMAQ) funding, and committing the necessary local match, and stating the assurance to complete the project, and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.

**Pulled for separate consideration**

- g. Adopt a Resolution Authorizing the City Manager or Designee to Approve a Purchase Order with Wiley D. Hughes Surveying, Inc. Approving the Preparation of Documentation for a LAFCO Annexation & Right of Way Legal Descriptions for the amount of \$18,500.00, and Find the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

**Reso#2023-3903**

- h. Accept all bids, and Adopt a Resolution Authorizing The City Manager or designee to Enter into an Agreement with Reliable Monitoring Services, Inc. for the CEC Charging Station Project in the amount of \$55,130.00 and allowing the City Manager or designee to execute Contract Change Orders in an amount not to exceed an aggregate of \$5,000, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

**Reso#2023-3904**

**Agmt#2023-036**

- i. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Human Resources Manager to attend the California Public Employers Labor Relations Association (CALPELRA) 2023 Annual Training Conference on November 14th - November 17th, 2023 in Monterey, CA, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

- j. Adopt a Resolution Authorizing the City Manager or Designee to Enter into a Special Services Agreement with Liebert Cassidy Whitmore for Participation in their Central Valley Employment Relations Consortium for Fiscal Year 2023 – 2024 and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3905**

**Agmt#2023-037**

- k. Adopt a Resolution Authorizing the City Manager or Designee to Sign a Letter Authorizing the County of Kern as the Lead Agency to Submit to the California Department of Resources Recycling and Recovery (CalRecycle) a Regional Application for the Used Oil Payment Program (OPP) Fiscal Year 2023-24 on its behalf, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332, no environmental review is required.

**Reso#2023-3906**

- l. Adopt A Resolution Authorizing the City Manager or Designee to Sign and Execute the Second Amendment of the Professional Services Agreement No. 2017-020 with Attorney Thomas F. Schroeter, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3907**

**Agmt#2017-020(2)**

- m. Adopt a Resolution authorizing the City Manager or Designee to enter into a three-year professional services agreement with AlertMedia, Inc to purchase its mass/emergency communication software and services in an amount of \$9,999 + tax/First-Year, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3908**

**Agmt#2023-038**

- n. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute the Second Amendment to Lease Agreement No. 2021-029 with I&M Sheep Company to Permit Continued Grazing on the City's Municipal Ag Land, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3909**

**Agmt#2021-025(2)**

- o. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an Amendment to the Lease Agreement No. 2022-029 with Marlow Ag Logistics, Inc. to Permit an Agricultural Green Waste Mulching Operation on 160 Acres of the City's Municipal Ag Land, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3910**

**Agmt#2022-029(1)**

No public comments.

No Conflict of Interest on the consent calendar for any of the Council members.

Council Member Reyna requested to pull items 9e and 9f for further discussion.

**Motion** was made by Mayor Martinez, **seconded** by Council Member Reyna, to approve the Consent Calendar with separate consideration on items 9fe and 9f by the following roll call vote:

AYES: MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

- e. Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 for the Regional Surface Transportation Program (RSTP) Funding, Committing the Necessary Local Match, and Stating the Assurance to Complete the Project, and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.

**Reso#2023-3901**

- f. Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and to Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 Congestion Mitigation and Air Quality Program and/or Carbon Reduction Program (CMAQ) funding, and committing the necessary local match, and stating the assurance to complete the project, and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.

**Reso#2023-3902**

**Agmt#2023-035**

Council Member Reyna asked questions regarding 9e and 9f; the RSTP project for the Rehabilitation of Filburn Avenue; there is no mention of striping for bike lanes as we rehabilitate the existing asphalt on Filburn Avenue. City Manager Hurlbert mentioned there will be bike lane striping where there is sufficient right of way for the travel lanes and bike lane striping.

**Motion** was made by Council Member Reyna, **seconded** by Council Member Garcia, to approve items 9e and 9f by the following roll call vote:

AYES: MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### 10) PUBLIC HEARINGS:

- a. Conduct a Public Hearing to Adopt a Resolution Amending the Traffic Impact Fee Rate Schedule Pursuant To Chapter 13.24 of The Wasco Municipal Code (Ord. 02-469), and find that this Project is classified as categorically exempt under the California Environmental Quality Act (CEQA), therefore, pursuant to State Guidelines Section 15332, no environmental review is required.

**Reso#2023-3911**

Oral presentation by Community Development Director Cobb.

Mayor Martinez opened the public hearing at 6:16 p.m.

No public comments.

Mayor Martinez closed the public hearing at 6:16 p.m.

**Motion** was made by Mayor Pro Tem Garcia, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES: MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### 11) DEFERRED BUSINESS: None

**12) NEW BUSINESS:**

- a. Adopt a Resolution Approving the Cost Report for Outstanding Fines, Assessing the Cost Thereof, and Imposing Liens Pursuant to City of Wasco Municipal Code 1.20, 8.24, and 17.80, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3912**

Oral presentation by Community Development Director Cobb.  
No public comments.

**Motion** was made by Mayor Pro Tem Garcia, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Adopt a Resolution Approving the Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3913**

Oral presentation by City Manager Hurlbert.  
No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- c. Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Continental Labor and Staff Resources, Inc., a California Corporation, doing business as "Continental Labor and Staffing Resources", for temporary staffing services, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3914**

**Agmt#2023-039**

Oral presentation by City Manager Hurlbert.  
No public comments.

**Motion** was made by Mayor Martinez, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- d. Discuss and provide guidance to Staff regarding a request for a letter supporting Governor Newsom's proposed permitting reform and streamlining initiative, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Oral presentation by City Manager Hurlbert.  
No public comments.

**No action was taken.**

- e. Adopt a Resolution approving the City's Appropriations Limit for the Fiscal Year 2023-2024, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3915**

PowerPoint presentation by Finance Director Perez-Hernandez

- Appropriations Limit

No public comments.

**Motion** was made by Mayor Pro Tem Garcia, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- f. Approve a Resolution Adopting the Annual Statement of Investment Policy, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3916**

PowerPoint presentation by Finance Director Perez-Hernandez

- Appropriations Limit

No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Mayor Pro Tem Garcia, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- g.** Adopt a Resolution approving the City's Fiscal Year 2023-2024 Annual Operating Budget and 2023-2028 Capital Improvement Program, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3917**

PowerPoint presentation by Finance Director Perez-Hernandez  
No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**13) REPORTS FROM COMMISSIONS AND COMMITTEES:**

- a.** Kern Economic Development Corporation (Garcia)  
**Mayor Pro Tem Garcia** - The next meeting will be Thursday at the Kern Superintendent of Schools.
- b.** Kern Council of Government (Reyna)  
**Council Member Reyna** – Discussion regarding a State of California streets survey for SB1 funding.
- c.** Wasco Task Force (Reyna & Medina)  
Council Member Medina – Met last week and discussed having an outdoor event in March 2024. The next meeting will be in August.

**14) REPORTS FROM KC FIRE AND SHERIFF:**

- a.** Kern County Fire Department (Appleton)  
**Fire Chief Appleton gave a report on recent incidents.**
- b.** Kern County Sheriff's Department (Stacy)  
**Sergeant Stacy gave an oral report of recent crimes.**



**15) REPORTS FROM THE CITY MANAGER:**

**City Manager Hurlbert updated the council on the following:**

- Housing Element Workshop on July 10, 2023, at 6:00 p.m. in the council chambers
- SNIP event on June 26, 2023, and July 21, 2023, from 8:00 a.m. to 4:00 p.m.
- Wasco Parks and Recreation event on July 1, 2023.
- Bike rodeo for July 14, 2023, from 8:30 a.m. to 12:00 p.m. – looking for volunteers.

**16) REPORTS FROM THE CITY COUNCIL:**

**Mayor Pro Tem Garcia:**

- Tomorrow night, on June 21, 2023, at 6:00 p.m., they will partner with the Building Health Communities for an energy resilience workshop.
- Would like to see joint foot patrols or bike patrols with law enforcement.

**Council Member Reyna:**

- COVID-19 vaccination clinic will be on Sunday, June 25, 2023, from 10:00 a.m. to 2:00 p.m.
- The San Joaquin Air Pollution Control District SJAVPD has made accessible a one-room air purifier free of charge for all Kern County residents for free. During the last meeting, \$1 million in additional funding had been approved for the program.

**17) CLOSED SESSION: None**

**18) CLOSED SESSION ACTION: None**

**19) ADJOURNMENT:**

Mayor Martinez adjourned the meeting at 7:35 p.m.

DocuSigned by:  
*Monica Flores*  
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Monica Flores, Deputy City Clerk

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Vincent Martinez, Mayor