

**MINUTES**  
**WASCO CITY COUNCIL**  
and Successor Agency to the  
Former Redevelopment Agency  
**Tuesday, February 21, 2023**  
Regular Meeting – 6:00 pm.  
**City Council Chambers**  
**746 8<sup>th</sup> Street, Wasco, CA 93280**

**REGULAR MEETING – 6:00 pm**

**1) CALL TO ORDER:**

Mayor Martinez called the meeting to order at 6:01 p.m.

**2) ROLL CALL:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

**PRESENT:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

**STAFF PRESENT:** City Manager Hurlbert, City Attorney Schroeter, Chief of Police Fivecoat, City Clerk Martinez, Public Works Director Villa, Finance Director Perez-Hernandez, Associate Planner Murillo.

**3) FLAG SALUTE:** led by Mayor Martinez

**4) INVOCATION:** Mayor Martinez observed a moment of silence.

**5) PRESENTATIONS:** None

**6) PUBLIC COMMENTS:**

No public comments.

City Clerk Martinez mentioned there were no email comments for any item on this agenda.

**7) SUCCESSOR AGENCY BUSINESS: None**

**8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None**

**CITY COUNCIL BUSINESS:**

**9) CONSENT CALENDAR:**

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a.** Receive and File department payments totaling \$ 397,770.86

- b. Approval of Travel Expenses Exceeding \$500.00 for the Chief Building Official to attend the California Building Officials (CALBO) Annual Business Meeting March 5 – March 9, 2023, in San Diego, CA. and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
  
- c. Adopt a Resolution authorizing the City Manager or designee to complete and execute a professional services agreement with Sentinel Engineering to provide Police Department technology consulting services and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3849**

**Agmt#2023-012**

- d. Accept all Bids and Adopt a Resolution Authorizing The City Manager or designee to Endorse and enter into an Agreement with Bowman Asphalt, Inc. for the North Magnolia Paving Project in the amount of \$207,400.00 and allowing the City Manager to execute Contract Change Orders in an amount not to exceed an aggregate of \$10,000 and Find that the proposed Project is classified as categorically exempt pursuant to CEQA Section 15332 qualifies for Class 32 Categorical Exemption of the California Environmental Quality Act State Guidelines, thus, no environmental review is required.

**Reso#2023-3850**

**Agmt#2023-009**

- e. Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Miller Mendel Inc (MMI) a Washington corporation, for their eSOPH software platform and Find that this Action is not a project as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA, no environmental review is required.

**Reso#2023-3851**

**Agmt#2023-010**

- f. Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2022– 2023. and Find this Action as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA, no environmental review is required.  
**PULLED FOR SEPARATE CONSIDERATION**
  
- g. Approval for Travel Expenses Exceeding \$500.00 per participation for Mayor Martinez, Council Member Garcia, Council Member Medina, Council Member Reyna, Council Member Saldaña, and the City Manager to attend the League of California Cities City Leaders Summit on April 12 – April 14, 2023, in Sacramento California and Find that this action is not a project as defined under the California Environmental Quality Act (CEQA) State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
  
- h. Approval of Travel and Training Expenses Exceeding \$500.00 for Executive Assistant I to attend the California Association for Coordinated Transportation(CALACT) Spring 2023 Conference on April 17 – 20, 2023, in Olympic Valley, CA and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment ; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
  
- i. Approval of Travel Expenses Exceeding \$500.00 per trip for the City Clerk to attend the City Clerks of California Annual Conference on April 11 – 14, 2023, in Palm Springs, California and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
  
- j. Approval of Travel Expenses Exceeding \$500.00 for the City Manager to attend the ICSC Conference scheduled for May 21-23, 2023 in Las Vegas, Nevada and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

- k. Adopt and Waive the Second Reading of an Ordinance of the City of Wasco Amending Table 2-6 of Municipal Code Section 17.22.070 and Amending Boundaries on Figure 2-4 of the Municipal Code Section 17.24.040 and find that this project is exempt under the California Environmental Quality Act of 1970 (CEQA) and State CEQA Guidelines Section 15305 Class 5 consist on minor alterations in land use limitations, no environmental review is required.

**Ord#2023-722**

- l. Approve a Resolution authorizing the City Manager or designee to complete and execute a professional services agreement with Kosmont Companies to provide consulting services regarding the Surplus Land Act, Community Facilities Districts, project financing, and other real estate-related issues and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3852**

**Agmt#2023-013**

- m. Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Lexipol, LLC, a Delaware Limited Liability Company, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3853**

**Agmt#2023-011**

City Manager Hurlbert pulled item 9f for separate consideration.

No Conflict of Interest on the consent calendar for any of the Council members

No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Council Member Medina, to approve the Consent Calendar with separate consideration on item 9f by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**9f.** Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2022– 2023. and Find this Action as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity that does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA, no environmental review is required.  
**Reso#2023-3855**

City Manager Hurlbert mentioned that the amended salary schedule had the Accounting Supervisor position missing from the list that was previously approved by the City Council. City Manager’s recommendation to the Council was to approve the amended salary schedule, including the Records and Accounting Supervisor position in the list.

No public comments.

**Motion** was made by Council Member Reyna, **seconded** by Mayor Martinez, to approve item 9f by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**10)PUBLIC HEARINGS: None**

**11)DEFERRED BUSINESS: None**

**12)NEW BUSINESS:**

- a.** Discussion and Possible Minute action to apply as a small city representative from Kern County as a board member of the San Joaquin Valley Air Pollution Control District Governing Board for a three-year term and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

City Manager Hurlbert made an oral presentation.

No public comments.

Council Member Reyna and Mayor Pro Tem Garcia expressed their interest in applying.

The council nominated Council Member Reyna and Mayor Pro Tem Garcia.

Mayor Pro Tem Garcia recommended a coin toss and council proceeded, as Council Member Reyna chose heads and the coin was heads.

**Motion** was made by Mayor Pro Tem Garcia, **seconded** by Mayor Martinez, to appoint Council Member Reyna apply to the SJVA pollution District Governing Board by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Adopt a Resolution approving the mid-year operating budget adjustments totaling \$75,987.54 in the General Fund and \$502,127.66 in other funds and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

**Reso#2023-3854**

PowerPoint presentation by Finance Director Perez-Hernandez.

- Mid-Year Budget Review FY 2022-2023

**Motion** was made by Mayor Martinez, **seconded** by Council Member Reyna, to adopt the Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**13) REPORTS FROM COMMISSIONS AND COMMITTEES:**

- a. Kern Economic Development Corporation (Garcia)  
**No reports**
- b. Kern Council of Government (Reyna)  
**No reports**
- c. Wasco Task Force (Reyna & Medina)  
**No reports**

**14) REPORTS FROM KC FIRE AND SHERIFF:**

- a. Kern County Fire Department (Appleton)  
**No reports – Kern County Fire Chief Appleton absent**
- b. Kern County Sheriff's Department (Shinn)  
**No reports – Kern County Sheriff's Sergeant Shinn absent**

**15) REPORTS FROM THE CITY MANAGER:**

**City Manager Hurlbert updates the council on the following:**

- Veterans Banner Program – the window for the program will end the first week of April, and more information is on the City's website.
- The Spay and Neuter event will be held on March 20, 2023.
- The Community Breakfast will be held on March 1, 2023, at 7:00 AM at Wasco Independence High School; always held the first Wednesday of the month.
- The Sheriff's Activity League (SAL) Building demo has been completed, and bidding notices will go out this week.
- Wasco Task Force meeting March 9, 2023.

- American Refuse will begin distributing the blue carts and operation under their new brand and franchise agreement in mid-March, that is when the carts will go out, and begin service in April.
- Career Fair to be held at Wasco High School on Thursday, March 23, 2023, at 12:00 PM.

**16) REPORTS FROM THE CITY COUNCIL:**

**Council Member Reyna:**

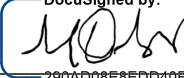
- Requested to be signed up to attend the International Council of Shopping Centers ICSC conference held on May 21-23, 2023 in Las Vegas, NV.
- Thanked staff for all their hardwork.

**17) CLOSED SESSION: None**

**18) CLOSED SESSION ACTION: None**

**19) ADJOURNMENT:**

Mayor Martinez adjourned the meeting at 7:06 pm.

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Maria O. Martinez, City Clerk

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Vincent Martinez, Mayor