



**AGENDA**  
**Special City Council**  
and Successor Agency to the  
Former Redevelopment Agency

**Tuesday, April 7, 2020 – 5:30 p.m.**  
746 8th Street, Wasco, California 93280  
[www.ci.wasco.ca.us](http://www.ci.wasco.ca.us)

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To protect our constituents, City officials, and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Kern Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing. Additional information regarding COVID-19 is available on the City's website at [www.ci.wasco.ca.us](http://www.ci.wasco.ca.us)

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted, and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed in the following ways; please see attached supplement for instructions.

**TELECONFERENCE NOTICE**

Pursuant to Executive Order N-29-20 Issued by Governor Gavin Newsom on March 17, 2020, and, to the extent applicable, Government Code Section 54953(b), April 7, 2020, Special City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20, teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

# Instructions

## How to access the meeting:

1. Dial number 1- 669-900-9128
2. Meeting ID: 540 561 515

## How to submit Public Comment:

- All participants will be muted on entry.
- To provide public comment during the designated period, you must press \*9 on your keypad to raise or lower hand.
- Please be advised you will be called on by the phone number you are calling from.
- Speakers are limited to two (2) minutes.
- You can also submit your comments via email to [cityclerk@ci.wasco.ca.us](mailto:cityclerk@ci.wasco.ca.us) such email comments must be identified by adding the Agenda Item Number in the subject line of the email. Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the agenda item is heard but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Please Note – This process will be a learning curve for all, please be patient.

## American Disability Act Accommodations:

Any member of the public who needs accommodations should email the City Clerk at [cityclerk@ci.wasco.ca.us](mailto:cityclerk@ci.wasco.ca.us) or by calling 661-758-7203 and leaving a message. We will use our best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.



## AGENDA

### Special City Council

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Former Redevelopment Agency

**Tuesday, April 7, 2020 – 5:30 p.m.**

City Council Chambers

746 8th Street, Wasco, California 93280

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### SPECIAL MEETING – 5:30 p.m.

- 1) **CALL TO ORDER:**
- 2) **ROLL CALL:** Mayor Cortez, Mayor Pro Tem Espitia Council Members: Garcia, Pallares, Reyna

- 3) **PUBLIC COMMENTS: (PLEASE REFER TO THE INSTRUCTION PAGE FOR MORE INFORMATION)**  
This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency has jurisdiction. Speakers are limited to two (2) minutes. Please state your name for the record before making your presentation.

The City Council is very interested in your comments; however, due to Brown Act requirements, no action may be taken at this meeting. Should your comments require further consideration by the City Council or the Successor Agency, the item will be agendized for a report and discussed at a future City Council meeting.

- 4) Adopt a Resolution approving the Designation of Applicant's Agent Resolution for Non-State Agencies – Cal OES 130.
- 5) **REPORTS FROM CITY MANAGER**
- 6) **REPORTS FROM CITY COUNCIL**
- 7) **ADJOURNMENT**

This is to certify that this agenda was posted at Wasco City Hall on April 7, 2020. The agenda is also available on the City website at [www.ci.wasco.ca.us](http://www.ci.wasco.ca.us).

  
Claudia Garcia Deputy City Clerk

All agenda item supporting documentation is available for public review in the office of the City Clerk of the City of Wasco, 746 8<sup>th</sup> Street, Wasco, CA 93280 during regular business hours, 7:30 a.m. – 5:30 p.m. Monday through Thursday and 8–5 p.m. Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215 or via California Relay Service (Hearing-Impaired Only). Requests for assistance should be made at least two (2) days in advance whenever possible.

Type of Call	MCI California Relay Service	Sprint California Relay Service
TTY	1-800-735-2929	1-888-877-5378
Voice	1-800-735-2922	1-888-877-5379
Spanish	1-800-855-3000	1-888-877-5381
Speech to Speech	1-800-854-7784	



## STAFF REPORT

### CITY OF WASCO

**TO:** Honorable Mayor and Council Members

**FROM:** Daniel Ortiz-Hernandez, City Manager

**DATE:** April 7, 2020

**SUBJECT:** Adopt a Resolution approving the Designation of Applicant's Agent Resolution for Non-State Agencies – Cal OES 130.

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**Recommendation:**

Staff recommends that the City Council approve the Designation of Applicant's Agent Resolution for Non-State Agencies – Cal OES 130

**Discussion:**

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency existed in the State of California concerning the Novel Coronavirus Disease (COVID-19) outbreak.

On March 13, 2020, President Donald J. Trump issued a proclamation declaring a National Emergency concerning the Novel Coronavirus Disease (COVID-19) outbreak.

On March 17, 2020, the Wasco City Council ratified a resolution proclaiming the existence of a local emergency in the City of Wasco by the Director of Emergency Services.

The City of Wasco intends to submit a Request for Public Assistance (RPA) through FEMA and Cal OES for potential reimbursement of qualified expenses during the city's response to the COVID-19 outbreak.

The Cal OES 130 form designates the following authorized agents who will sign documents related to the Public Assistance grant program for the City of Wasco: Director of Emergency Services, Director of Community Development, and Director of Public Works.

**Fiscal Impact:**

None

**Attachments:**

1. Resolution
2. Cal OES 130- Designation of Applicant's Agent Resolution for Non-State Agencies

RESOLUTION NO. 2020 - \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE  
DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES-Cal OES  
130.**

**WHEREAS**, On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency existed in the State of California concerning the Novel Coronavirus Disease (COVID-19) outbreak; and

**WHEREAS**, On March 13, 2020, President Donald J. Trump issued a proclamation declaring a National Emergency concerning the Novel Coronavirus Disease (COVID-19) outbreak; and

**WHEREAS**, On March 17, 2020, the Wasco City Council ratified a resolution proclaiming the existence of a local emergency in the City of Wasco by the Director of Emergency Services; and

**WHEREAS**, The City of Wasco intends to submit a Request for Public Assistance (RPA) through FEMA and Cal OES for potential reimbursement of qualified expenses during the city's response to the COVID-19 outbreak; and

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Wasco as follows:

**SECTION 1:** The Cal OES 130 form designates the following authorized agents who will sign documents related to the Public Assistance grant program for the City of Wasco: Director of Emergency Services, Director of Community Development, and Director of Public Works.

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**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
(Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the \_\_\_\_\_, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
(Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the \_\_\_\_\_ of the \_\_\_\_\_  
(Governing Body) (Name of Applicant)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 20.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.  
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.  
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.  
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")